

KANAWHA VALLEY COMMUNITY AND TECHNICAL COLLEGE
Schedule of Fees (Per Semester)

COMMUNITY COLLEGE STUDENTS (2 YEAR)
2009-2010 ACADEMIC YEAR

\$ 123.00	1	\$ 360.00
\$ 246.00	2	\$ 720.00
\$ 370.00	3	\$ 1,080.00
\$ 493.00	4	\$ 1,440.00
\$ 616.00	5	\$ 1,800.00
\$ 739.00	6	\$ 2,160.00
\$ 862.00	7	\$ 2,519.00
\$ 985.00	8	\$ 2,879.00
\$ 1,109.00	9	\$ 3,239.00
\$ 1,232.00	10	\$ 3,599.00
\$ 1,355.00	11	\$ 3,959.00
\$ 1,478.00	12 or over	\$ 4,319.00

Semester Expenses:

Meal Plans.....	<i>Option 1</i>	\$ 1,610.00	<i>Option 3</i>	\$ 1,450.00
.....	<i>Option 2</i>	\$ 1,375.00	<i>Option 4</i>	\$ 1,325.00

Board (Summer only) per week.....	\$ 115.00
Room (Summer only) per week.....	\$ 115.00
Private Room (Summer only) per week.....	\$ 150.00
Residence Hall Breakage Deposit-New Students.....	\$ 100.00
ID Card Per Semester.....	\$ 10.00
Title 9 Equity Fee Per Semester.....	\$ 60.00

Designated Course Fees:

English Course Fee.....	\$ 5.00
AIB Course Fee.....	\$ 100.00
Background Check Fee.....	\$ 90.00
Allied Health Course Fee.....	\$ 25.00
Science Course Fee.....	\$ 40.00
Art Course Fee.....	\$ 35.00
Communication Course Fee.....	\$ 30.00
Nursing Care Fee.....	\$ 90.00
Nursing Seminar Fee.....	\$ 35.00
Paramedic Tech Entrance Fee.....	\$ 75.00
Paramedic Tech Course Fee.....	\$ 100.00
Military Science Course Fee.....	\$ 30.00
Health Assessment Fee.....	\$ 100.00
HHP 106 & HHP 122.....	\$ 10.00
Applied Music Fee (music majors).....	\$ 30.00
Applied Music Fee (non-music majors).....	\$ 100.00
Nuclear Medicine Course Fee.....	\$ 100.00
Online Course Fee WVSU.....	\$ 100.00
Online Course Fee KVCTC.....	\$ 25.00

Residence Hall: (Per Semester)

Gore Hall Single.....	\$ 2,075.00
Sullivan West Single.....	\$ 2,075.00
Sullivan East Single.....	\$ 2,075.00
Sullivan East 8th Floor (no double occ.).....	\$ 2,175.00
Dawson Hall Single.....	\$ 2,125.00
Gore Hall Double.....	\$ 1,425.00
Sullivan West Double.....	\$ 1,425.00
Sullivan East Double.....	\$ 1,425.00
Dawson Hall Double.....	\$ 1,475.00
New Resident Fee.....	\$ 100.00

Internet Course Fee (Per Credit Hour):

Graduate.....	\$ 160.00
Undergraduate.....	\$ 110.00

PAYMENT SCHEDULE

ACADEMIC YEAR

First Payment that is due at registration includes tuition and one-half of room and board. Include ROTC fee if registering for a Military Science class; parking fee if a vehicle will be on campus; and private room fee if a student elects for a private room. New students include appropriate fees already mentioned, ID card and breakage deposit.

Second payment is due prior to the end of the ninth week of classes. Includes second-half of room and board. It the student's responsibility to remit payments to the Cashier's Office.

SPECIAL FEES

Parking Full Year	\$ 60.00	Transcript (After First)	\$ 6.00
Fall Semester (Sept. 1 - Dec.)	\$ 30.00	ROTC Fee per Semester	\$ 30.00
Spring Semester (Jan. 1 - May 15)	\$ 30.00	Returned Check Service Fee	\$ 25.00
Spring/Summer (Jan. 1 - Aug. 31)	\$ 49.00	Room Reservation Deposit	\$ 50.00
Summer Only (June 1 - July)	\$ 25.00	Regents BA Degree Evaluation	\$ 300.00
Parking: Second vehicle	\$ 15.00	Regents BA Posting Fee (per credit hr.)	\$ 10.00
Parking: Replacement	\$ 8.00	Late Registration Fee (non-refundable)	\$ 25.00
		Governor's A.A.S. Evaluation	\$ 300.00
		A.A.S. Posting Fee (per credit hr.)	\$ 10.00

Commencement Fee:		
Undergraduate	\$	100.00
Diploma Replacement	\$	25.00

(ALL FEES ARE SUBJECT TO CHANGE)

PAYMENTS CAN BE MADE BY CREDIT CARDS (MASTER CARD, VISA, DISCOVER, AMERICAN EXPRESS OR DINNERS CLUB)

EFFECTIVE JANUARY 1990-NO REFUNDS AS A RESULT OF REDUCED SCHEDULES.

*Room Reservation Deposit - This deposit will be deducted from the student's Room Fee if he/she resides in the Residence Halls.

PAYMENT PROCEDURE

1. All fees for prior terms must be paid in full before a student may begin registration.
2. In general, all fees must be paid in full when registering. Exceptions are noted under FINANCIAL POLICIES and NOTES on reverse form.

FINANCIAL POLICIES

Only the following alternatives will be accepted in lieu of full payment at registration for all fees and other charges.

Financial Aid Plan:

- a. Students with financial aid packages of Pell Grant, SEOG, Perkins and scholarships must give the college first lien of all funds received for semester or yearly expenses for attending the Institution.
- b. Board and room charges may be paid in two equal installments with the first being due at registration; however, Private Room charges cannot be deferred. The Residence Hall Breakage Deposit must be paid in full by new students, and returning students must have \$100.00 on deposit at registration.
- c. If there is an excess of funds applied to the account, the excess with the applied to the next semester, or upon request, refunded to the student.

Important Notes

1. A returnable Room Breakage Deposit of \$100.00 is required of all new students upon admission to a residence hall at West Virginia State University.
2. Damage to furniture, fixtures, and the building shall be assessed against the individual student causing such damage. When University officials are unable to determine the offender, the cost of such damage shall be assessed against the students residing in the room, section, or residence hall, as circumstances require.
3. An extra charge shall be levied whenever the college finds it necessary to clean a particular room because of the delinquency of its resident.
4. A student's registration may be canceled when payment is made by a check which is dishonored by the bank. A Returned Check Service Fee of \$25.00 shall be made for dishonored checks.
5. Special attention is called to the following order of the West Virginia Higher Education Policy Commission and the Community and Technical College System of West Virginia. "No diplomas, certificates of attendance, or credits, and no participation in graduation exercises shall be extended to any students until all delinquencies, balances, or charges on the books of the institution against such students shall be paid in full."

No financial credit of any type shall be extended to any individual, either student or other, at any state university or college. All universities and colleges shall operate on a strictly cash basis with all payments and obligations being collected in advance except that room and board charges may be divided into installments as determined by the institution. A student is not considered registered until full fee payment has been made.

Exceptions may be granted where a bona fide third party agency has provided authorization in writing that payment will be made for the student.

REFUND POLICY FOR STUDENTS WHO WITHDREW

6. A student who officially withdraws from the University or CTC (i.e. drops all classes) through the Office of Registration and Records or is administratively withdrawn from college prior to completing 60% of a semester is entitled to a partial refund of that semester's tuition/fees. Refund amounts are calculated to the day based on the number of calendar days which have elapsed from the first day of class to the date of withdrawal. The date of withdrawal is the actual date the student notifies the Office of Registration of withdrawal or the midpoint (50%) of the semester for a student who leaves without notifying the institution. Any student who withdraws at any point during the semester is advised to consult with the Cashier's Office to determine whether there is a balance owing or a refund due.

For a student receiving federal financial aid* who withdraws before completion of 60% of the semester, the amount of federal financial aid earned will be calculated to the day according to the same formula. Unearned financial aid must be returned. When aid is returned, the student may owe a balance to the college, to the U.S. Department of Education, or to both. Any student receiving federal financial aid would contact the Office of Student Financial Assistance before withdrawing from college or reducing the number of hours enrolled to determine the impact of these actions on his or her financial aid status.

7. Refunds are calculated from the first formal day of Registration. Refunds will not be processed until after the end of the refund period.
8. Parents are advised to send money orders or checks made payable to West Virginia State University for the exact amount charged. All payments should be sent directly to the Cashier's Office. Change will not be returned to students on personal checks until the checks have cleared the bank.
9. When money is being sent directly to a student other than for payment of student accounts or obligations to West Virginia State University, the sender should use a Postal Money Order, Bank Money, Cashier's Check, or Western Union Money Order, since personal checks cannot be cashed by the Cashier's Office.

10. INSTALLMENT PAYMENT PLANS

Student tuition fee deferred payment plans will be offered for fall and spring terms.

All available financial aid for the term must be credited to the student's account prior to determining the amount available for deferral.

After all financial aid is applied to the student's account, sixty percent (60%) of the balance of student fees must be paid prior to the end of the sixth week of classes.

The remaining balance, including interest, must be paid prior to the end of the sixth week of classes.

Interest on the deferred amount may be charged at a rate not to exceed the legal limit.